



HOW LIBERTY
SPECIALTY MARKETS
USES YOUR PERSONAL
INFORMATION

As part of our business as an insurance company, we may handle information about you. For example, this might happen if you are injured and make a claim against someone we insure.

More details about how we use your information are below, as well as information about your rights. Please note that this is a summary of the relevant parts of our full privacy notice, [which you can also find here](#).

Please read the information carefully. You should ask your parent or guardian to explain any parts that you do not understand, or contact us using the details below.

Who are we?

We are a group of companies called **Liberty Specialty Markets**. We offer insurance to people and companies, including other insurance companies

What personal information do we use about you?

This will depend on why we need your personal information, but some examples are:

- Your name, and how we can contact you.
- Information confirming your identity, for example details of your passport and other national identity cards.
- Details about your health that may be needed for an insurance claim you have made.

What do we use your personal information for?

We use your personal information for a number of reasons. The key things we use your personal information for are:

- To handle any insurance claim about you, including any questions you may have.
- To ensure we comply with the law.
- To help prevent fraud.
- To manage and improve our business.

Are we allowed to use your personal information?

Yes – we always make sure that we have a legal reason to use your personal information. These can include:

- So we can provide insurance and pay insurance claims.
- To ensure we comply with the law.
- Where it is in our genuine interest to do so, keep records of our business, and manage and improve our business.
- Where you have given us your express consent (sometimes this may given by a parent or guardian on your behalf). We will ask you separately for your consent where this is needed.

Who gives us your personal information?

We may receive your personal information from the following people:

- Directly from you.
- Your parent or guardian.
- Other people in connection with our insurance, such the people we insure (for example, a school, hospital, or shop) or someone who sees something relevant to your insurance claim.

Do we share your personal information with others?

Where possible, we try and not share your personal information with anyone else. However, there are times where we have to share your personal information with others so that we can provide insurance and pay insurance claims. These include:

- Other insurance companies.
- Other people or companies involved with any insurance claim about you.
- Public or government bodies.

Does your personal information leave the European Union or United Kingdom?

In sharing your data with other people, your data may be sent outside both the European Union and United Kingdom. Where this happens, we will make sure that your personal information is properly protected.

If you want to know more about how we protect your personal information, please contact us using the details below.

How long do we keep your data for?

We will keep your personal information for as long as we need to, so that we can do the things listed above.

If you want to know more about how long we hold your personal information for, please contact us using the details below.

What are your rights?

You have the right to:

- Confirm whether we are using your personal information, and, if we are, to ask us to give you a copy of this personal information.
- Ask us to correct any personal information about you that is wrong, and to delete the personal information where you ask us to and where we no longer have a reason to keep it.
- Ask us to stop using any of your personal information that you do not want us to.
- Receive your personal information from us in a simple format, that you can view and use.
- Withdraw any consent you gave us to handle your personal information, although this will not affect our handling of your personal information before you told us that wanted to withdraw your consent.
- Complain to a supervisory authority if you are unhappy with the way in which we have handled your personal information.